



UNIVERSITY OF
CAMBRIDGE

**Degree Committee
Faculty of Earth Sciences
and Geography**

Delegated and vacation powers

At its meeting on 21 April 2015, the Committee agreed to adopt the following policy for the conduct of vacation powers and urgent business between meetings:

If urgent business, other than the recommendation or approval of a student for a degree, is received by the Secretary between meetings and a decision is needed before the next scheduled meeting:

- **Straightforward matters** will be devolved to the Secretary (who may consult the Chairman where appropriate), these include:
 - admissions;
 - appointment of supervisors,
 - appointment of assessors and examiners of theses
- In the case of **complaints, reviews and other non-straightforward decisions**:
 - the Secretary will consult the Chairman;
 - if circumstances permit, they will consult the members of the Committee by circulation and the Chairman will take a decision on this basis;
 - if this is not possible, the Chairman, Secretary and one other member of the Committee may take a decision on behalf of the Committee; the member consulted should not normally be in the same department as the appellant.